

## Notice of Meeting

# Resources and Performance Select Committee

**Date & time**

Friday, 7 October  
2022 at 10.00 am

**Place**

Surrey County  
Council, Woodhatch  
Place, 11 Cockshot  
Hill, Reigate, Surrey,  
RH2 8EF

**Contact**

Kunwar Khan, Scrutiny  
Officer

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**Chief Executive**

Joanna Killian

We're on Twitter:  
[@SCCdemocracy](https://twitter.com/SCCdemocracy)



**If you would like a copy of this agenda or the attached papers in another format, e.g. large print or braille, or another language please either call 020 8541 9122, or email [kunwar.khan@surreycc.gov.uk](mailto:kunwar.khan@surreycc.gov.uk)**

**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Kunwar Khan, Scrutiny Officer [kunwar.khan@surreycc.gov.uk](mailto:kunwar.khan@surreycc.gov.uk)**

### Elected Members

Nick Darby (The Dittons) (Chairman), Will Forster (Woking South) (Vice-Chairman), David Harmer (Waverley Western Villages), Edward Hawkins (Heatherside & Parkside), Robert Hughes (Shere), Robert King (Egham), Steven McCormick (Epsom Town and Downs), Tony Samuels (Walton South & Oatlands), Lance Spencer (Goldsworth East & Horsell Village), Lesley Steeds (Lingfield), Hazel Watson (Dorking Hills) and Jeremy Webster (Caterham Hill)

### TERMS OF REFERENCE

The Committee is responsible for the following areas:

- Finance
- Orbis Partnership Functions
- HR&OD
- IT and Digital
- Business Ops
- Property
- Procurement
- Equalities and Diversity
- Internal/External Communications
- Legal and Democratic Services
- Customer Services

## AGENDA

### 1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

**Purpose of the item:** To receive any apologies for absence and substitutions.

### 2 MINUTES OF THE PREVIOUS MEETING: 13 JULY 2022

(Pages 5  
- 16)

**Purpose of the item:** To agree the minutes of the Resources and Performance Select Committee held on 13 July 2022 as a true and accurate record of proceedings.

### 3 DECLARATIONS OF INTEREST

**Purpose of the item:** All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- I. Any disclosable pecuniary interests and/or
- II. Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting.

#### NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner).
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

### 4 QUESTIONS AND PETITIONS

**Purpose of the item:** To receive any questions or petitions.

#### NOTES:

1. The deadline for Members' questions is 12:00pm four working days before the meeting (*3 October 2022*).
2. The deadline for public questions is seven days before the meeting (*30 September 2022*).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

**5 PEOPLE & CHANGE WORKFORCE UPDATE**

(Pages  
17 - 34)

**Purpose of the report:** To provide the up to date position on the key workforce challenges facing the organisation and how the People & Change Service is working to help address and mitigate these challenges. In addition, the report gives a progress update on previous queries raised by the Select Committee and aims to give clarity on current actions and programmes of work being undertaken to address specific areas of concern.

**6 EXCLUSION OF THE PUBLIC**

**Purpose of the item:** That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

**7 AGILE OFFICE ESTATE STRATEGY UPDATE REPORT**

(Pages  
35 - 84)

**Purpose of the report:** Update on Surrey County Councils Agile Office Estate strategy, a work stream of the Councils Agile Organisational Programme.

**8 PUBLICITY OF PART 2 ITEMS**

**Purpose of the item:** To consider whether the items considered under Part 2 of the agenda should be made available to the Press and public.

**9 REFERRAL FROM THE COUNCIL - RESPONSIBLE TAX CONDUCT MOTION**

(Pages  
85 - 100)

**Purpose of the report:** To provide input and feedback on the aforementioned council motion referred to the Resources and Performance Select Committee by the full council.

**10 FORWARD WORK PROGRAMME AND RECOMMENDATION TRACKER**

(Pages  
101 -  
118)

**Purpose of the item:** For the Select Committee to review the attached Forward Work Programme and Recommendation Tracker, making suggestions for additions or amendments as appropriate.

**11 DATE OF THE NEXT MEETING: 9 DECEMBER 2022**

The next meeting of the Resources and Performance Select Committee will be held on 9 December at 10:00am.

**MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

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*Thank you for your co-operation*